Instructions for (re)activating your Georgetown University NetID Existing Users Only- Residents and Fellows

Dahlgren Memorial Library (DML) is the Graduate Health & Life Sciences Research Library at Georgetown University Medical Center and is committed to providing a comprehensive online health and life sciences collection. Electronic resources consist of over 6,400 journals, 140 health focused databases, 20 point of care tools, and over 4,500 online books.   You can access DML resources at https://dml.georgetown.edu by logging in with your Georgetown NetID username and password.

Follow the instructions in this document to (re)activate your Georgetown University NetID.

Residents and fellows will continue to have access to the online resources of the William B. Glew, MD, Health Sciences Library at MedStar Washington Hospital Center and the MedStar Union Memorial medical library.

These medical libraries remain onsite resources for library services and research support, where trainees can request literature searches, receive training in searching and retrieving scholarly literature, get articles through an interlibrary loan, and find quiet places for individual and small group study.

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It is important to identify yourself as a MedStar Georgetown University Hospital employee when you speak/correspond with Georgetown University Information Services (GU IS).

If you used Password Station to activate your NetID in the past, you may reset your password by visiting https://password.georgetown.edu

If you have not enrolled in Password Station, or are unsure if you have enrolled, contact GU IS for assistance at 202-687-4949. You may also email GU IS at help@georgetown.edu

If you have any trouble working with GU IS to activate your GU NetID, email gordon.simonett@medstar.net

DO NOT CONTACT/CALL THE MEDSTAR IS HELPDESK FOR ASSISTANCE. THEY WILL NOT BE ABLE TO ASSIST YOU.

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The following slides provide instructions on how to access Password Station.

You can only access Password Station once GU IS has provided you with a password.

If you have trouble accessing Password Station once you have received a password, contact GU IS at help@georgetown.edu or call 202-687-4949.

It is important to identify yourself as a MedStar Georgetown University Hospital employee when you speak/correspond with Georgetown University Information Services (GU IS).

If you have any problems with the following instructions, questions about your NetID, or have problems logging in to Georgetown University resources using your NetID, please visit http://netid.georgetown.edu/pw or contact GU IS for assistance.
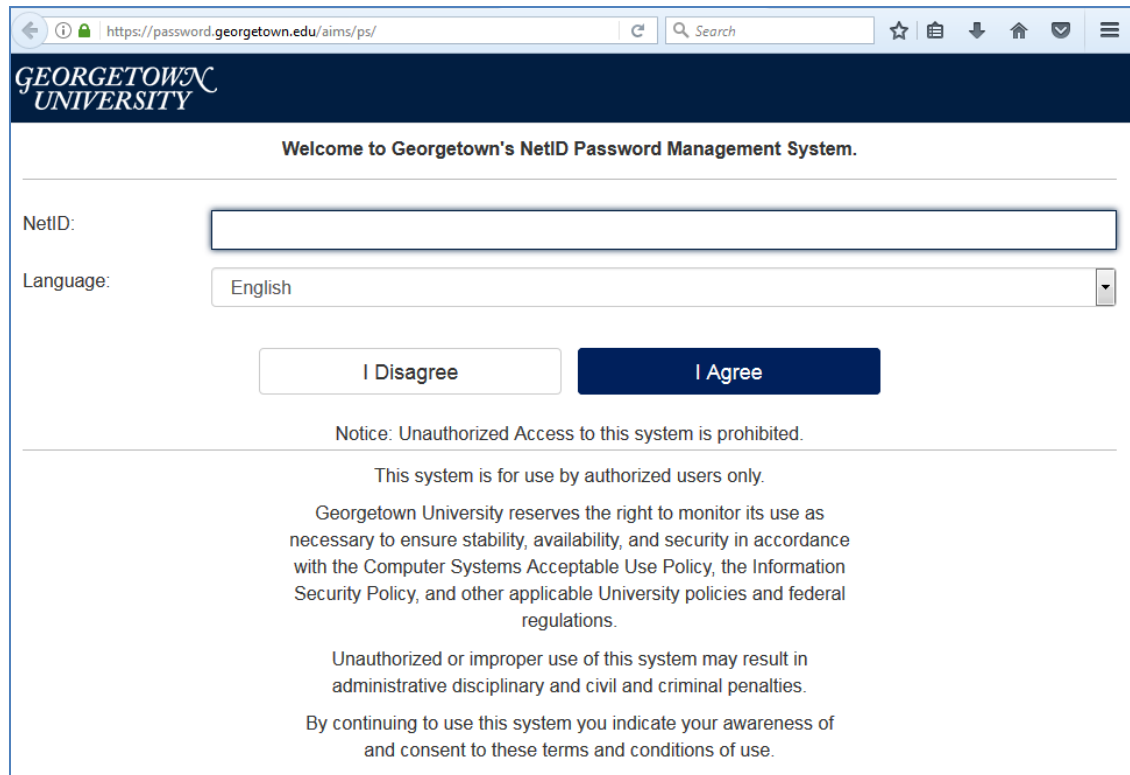
In the future, if you forget your NetID password (**AFTER** enrolling in Password Station), you can answer the hint questions stored in Password Station to create a new password by going to https://password.georgetown.edu.

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1) Go to Password Station at https://password.georgetown.edu and enter your GU NetID.

   Remember, you can only access Password Station once GU IS has provided you with a password.

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2) Click the "Continue" button and enter in your default password according to the instructions you received in the email from the GME Office.

Your password is case sensitive.

You must first Enroll to use Password Station

The first step in using Password Station is to enroll. You must provide answers that only you would know to 3 unique identity questions.

You must also confirm your email address, so we can send you a notification anytime your account is accessed via Password Station.

Continue

Primary Domain Logon Verification

Enter your LDAP UserID and password.

NetID:

Password:

Cancel   Continue

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3) Select your security questions and click the "Continue" button.

Enrolling Georgetown University▮

You will be asked to answer these questions if you need to reset your password, or manage your account.

Question 1:   -- Please Select a Question --

Answer 1:

Question 2:   -- Please Select a Question --

Answer 2:

Semi-Private Question: When you call the Help Desk, you may be asked to disclose this answer to verify your identity.

Question 3:   -- Please Select a Question --

Answer 3:

Cancel   Continue

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4) Once you have finished the registration process, you will then be able to access Georgetown University Resources (i.e. Blackboard). To access Dahlgren Memorial Library online resources, visit: http://dml.georgetown.edu